



“The work of teachers has unique outcomes for the health, wealth and welfare of every single person in this country. As a nation, we should be fantastically proud of them, I know I am.”

*Lord Puttnam CBE
Founder, the Teaching Awards Trust*

ENTRY GUIDE 2023

This downloadable entry guide will answer questions you may have and help you to prepare your entry. To maximise your chance of having your entry shortlisted read our 3 guides available on the Award section of the website:

- ◆ What makes a good entry?
- ◆ Myth buster
- ◆ FAQs

If they still don't solve your query...

We are here to help you at every stage of the process, please get in touch if you need any assistance via info@teachingawards.com

Telephone: 07399 497 609
Email: info@teachingawards.com

Entry process

Award entries must be submitted by a member of staff from the school or college in which they work, or by an external stakeholder. Each entry must have a written testimony of around 1000 words from you and/or a member of the senior management team.

An entry can be for a teacher, headteacher, teaching assistant, whole school, a partnership of schools or an FE lecturer, or FE team. New in 2021 was the Unsung Hero category which is open to **any** individual member of a staff team.

The headteacher or principal (or in the case of a headteacher entry, the deputy headteacher or the chair of the governing board) **must** be informed of the entry by you, prior to you submitting the form.

Entry deadline: Friday 24th February 2023

Entry policies

- You can enter more than one nominee per category, but the entries must be unique; Other nominees from the same establishment can also be entered in to other categories, ensuring all entries are unique.
- An individual may only be entered into one category in any given awards year, unless, in the case of whole school, Impact or FE Team awards they are also members of a wider team being entered, where that person must not be the primary team contact.
- Previous National Teaching Award winners cannot be entered for further National Teaching Awards. Please check with us if are unsure as to whether your nominee is a previous winner.
- If the nominee will be retiring before the end of April 2023 they are not eligible to be entered for a Teaching Award.
- Read our full entry terms and conditions/ [here](#)



Writing your entry

Selecting a category

You can read brief descriptions of all our categories in the Awards section of our website. Click on the category title for category criteria and eligibility.

Your entry

Follow the steps outlined below to help you to complete your entry form:

1. Take time to gather and organise evidence against the criteria prompts we provide to support your entry. We recommend you involve other people at this stage to gather evidence from a range of sources. We encourage you to invite comment from a wide range of people as the judges look for the views of pupils, parents, colleagues and others.
2. We strongly recommend that you provide written evidence and **examples** to support your statements wherever possible.
3. Write your entry ensuring you have considered the guide prompts – and refer back to these often. Most importantly, Write from the heart – our judges want to read about the ‘magic’ of your nominee.

Completing the entry form

All forms must be submitted online*. If you can't complete the form in one sitting you can opt to save and continue. Either copy and save the link or enter your email address when requested and we will email the link to your form which you can then access from any device at another time. If you save the link yourself, you can simply paste this in to your browser when you are ready to work on your entry again.

Submit your completed entry.

Once you have completed the online entry form, please click the ‘submit’ button at the bottom of the form ensuring all sections are completed. You are unable to access this form after submission so please ensure you take a copy of the entry text and any additional information you provided for your own records. You will receive an automated confirmation of receipt. If this has not arrived within 2 days please get in touch by emailing us at info@teachingawards.com.

Please note any incomplete entries, will not be shortlisted. A complete entry is one that provides enough evidence against the criteria to enable judging.

2023 Categories

- ◇ The Award for Digital Innovator of the Year, supported by Nord Anglia
- ◇ The Award for Excellence in Special Needs Education
- ◇ The Award for FE Lecturer of the Year, supported by the Department for Education
- ◇ The Award for FE Team of the Year, supported by the Department for Education
- ◇ The Award for Headteacher of the Year in a Primary School, supported by Hays Education
- ◇ The Award for Headteacher of the Year in a Secondary School, supported by Hays Education
- ◇ The Award for Impact through Partnership
- ◇ The Award for Lifetime Achievement, supported by the Department for Education
- ◇ The Award for Outstanding New Teacher of the Year, supported by the Department for Education
- ◇ The Award for Making a Difference – Primary School of the Year, supported by PiXL
- ◇ The Award for Making a Difference – Primary School of the Year, supported by PiXL
- ◇ The Award for Teacher of the Year in a Primary School, supported by Randstad
- ◇ The Award for Teacher of the Year in a Secondary School, supported by Nord Anglia
- ◇ The Award for Teaching Assistant of the Year
- ◇ The Award for Unsung Hero

Why enter?

- * *Teachers transform lives and help young people realise their potential - help us celebrate this exceptional profession.*
- * *You know that teachers go the extra mile to educate our children both in and out of the classroom – **this is your chance to tell everyone about it***
- * *Winning a Pearson National Teaching Award is a celebration for the whole school community, and the benefits are wide-ranging.*
- * *The Pearson National Teaching Awards gives schools and colleges the opportunity to network and share uplifting education stories on a public stage.*

The Pearson National Teaching Awards is a unique opportunity for nurseries, schools and FE colleges the recognition they deserve on a national stage and across the BBC . See the [testimonials](#) and [benefits](#) pages on our website for more about the impact of winning an award.

Make someone's day – enter them today!